Letter of Guarantee

Note to Parents: This form must be completed and returned by your employer for the school to invoice anyone other than the parent.

Please return the completed form via email to schoolfees@sas.edu.sg. For any queries, you may contact us at 6360 6324.

This is to certify that _____ is employed with_____.
Employee Name *Company Name*

Our company will be responsible for the tuition and school fee payments for the following child/children at the Singapore American School:

Name of Student	Grade

Please address and send all invoices to the following address **in Singapore**:

_____
Company Name to Appear on the Invoice

_____
Street Address & Unit No

_____
Building Name & Postal Code

_____
E-mail address for Billing

We understand that all fees must be paid in full by established deadlines in order for the child/children to commence classes. We hereby acknowledge and agree that Singapore American School will be reserving a place for the named child/children based on our company's guarantee to pay the tuition and school fee payments for the named child/children.

Our company hereby undertakes that it shall make full payment of the tuition and school fee payments to Singapore American School Limited for the named child/children for the upcoming academic year, regardless of whether or not the named child/children commence classes at Singapore American School.

Sincerely

_____ _____
Signature *Date* *Name in Print/Designation/Company Stamp*