# SAS FEE SCHEDULE & POLICY 2019-20

## SCHEDULE OF FIXED FEES FOR 2019-20 ONLY



## **SCHEDULE OF FEES**

#### CURRENCY

Please note that all amounts are quoted in Singapore dollars. GST is included in all fees at the prevailing rate of 7%.

## **FIXED FEES**

| STUDENTS ENROLLED PRIOR TO AUGUST 2017 | RE-ENROLLMENT | FACILITY | TUITION* | TOTAL    |
|--|---------------|----------|----------|----------|
| Early Childhood (PS & Pre-K)           | ¢2 500        | \$6,313  | \$22,168 | \$30,981 |
| Kindergarten-Grade 5                   |               |          | \$30,351 | \$39,164 |
| Middle School (Grades 6–8)             | \$2,500       |          | \$33,522 | \$42,335 |
| High School (Grades 9–12)              |               |          | \$35,328 | \$44,141 |

| STUDENTS ENROLLING FOR AUGUST 2017 AND AFTERWARDS | APP/RE-<br>Enroll | ONE-TIME<br>REGISTRATION |              | FACILITY | TUITION* | TOTAL     |              |
|---|-------------------|--------------------------|--------------|----------|----------|-----------|--------------|
|   |                   | Lane<br>1                | Lanes<br>2-4 |          |          | Lane<br>1 | Lanes<br>2-4 |
| Early Childhood (PS & Pre-K)                      | \$2,500           | 2,500 \$7,490 \$         | \$9,630      | \$7,383  | \$22,168 | \$39,541  | \$41,681     |
| Kindergarten-Grade 5                              |                   |                          |              |          | \$30,351 | \$47,724  | \$49,864     |
| Middle School (Grades 6–8)                        |                   |                          |              |          | \$33,522 | \$50,895  | \$53,035     |
| High School (Grades 9–12)                         |                   |                          |              |          | \$35,328 | \$52,701  | \$54,841     |

<sup>\*</sup>Tuition fees of new students enrolling after school starts are prorated according to the Tuition and Fee Refund Policy.

## OTHER POSSIBLE COSTS (subject to change; possible costs include but are not limited to the following)

| DESCRIPTION                          | COST (SGD)  | DESCRIPTION                    | COST (SGD)                     |
|--------------------------------------|-------------|--------------------------------|--------------------------------|
| Bus transportation (per semester)    | \$956–1,875 | Laptop (High School)           | \$1,500-\$2,200                |
| Uniform (3 regular sets + 1 PE set)  | \$158-\$200 | Interim Semester (High School) | \$85-\$4,400 (average \$3,025) |
| School lunch (daily)                 | \$5.50-\$8  | AP exams (High School)         | \$220 each                     |
| English Language Learning (per year) | \$6,420     | IASAS, per trip (High School)  | \$125–\$900 (average \$400)    |
| EAA (per class, per season)          | \$55–\$100  | CSA (per class, per season)    | \$55–\$1,100                   |

## **EXPLANATION OF FEES**

### APPLICANTS: APPLICATION FEE

A non-refundable fee of **\$2,500** is required for consideration of each application. Applications will remain valid for a two-year period from the submission date.

## RETURNING STUDENTS: RE-ENROLLMENT FEE

A re-enrollment fee of \$2,500 is required by March 1 to reserve a student's seat for the following year. From March 2 to March 14, the fee increases to \$3,000. The re-enrollment fee is refundable until March 14. Re-enrollment after March 14 is subject to space availability, is not guaranteed, and is not refundable.

#### NEW STUDENTS: ONE-TIME REGISTRATION FEE

A 50% discount on the registration fee is available for a third child and subsequent children.

#### Lane 1: Student / parent holding a US passport or Green Card

A one-time, **non-refundable** registration fee of **\$7,490** applies to newly enrolled students holding a US passport or Green Card, or who have one parent holding a US passport or Green Card.

### Lanes 2-4: Student / parent not holding a US passport or Green Card

A one-time, **non-refundable** registration fee of \$9,630 applies to newly enrolled students <u>not</u> holding a US passport or Green Card and whose parents do not hold a US passport or Green Card.

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## **ALL STUDENTS: FACILITY FEE**

The facility fee is dedicated to the on-going maintenance, renewal, and replacement of campus facilities. The annual facility fee of \$6,313 / \$7,383 is included in the annual school fees invoice. It is **not** prorated in any case.

## **ALL STUDENTS: TUITION FEE**

Tuition fees vary by grade level and are detailed in the above schedule of fixed fees.

## **ENGLISH LANGUAGE LEARNING (ELL)**

An annual fee of \$6,420 will be assessed for students receiving ELL support above the Kindergarten level. ELL enrollment is assessed each semester.

## STUDENT LEAVE OF ABSENCE AND ABSENTEE ACCEPTANCE

SAS may agree to prioritize enrollment for a qualified student who is leaving the school but expects to return through a **Leave of Absence**, which costs **\$5,000** per child and is valid for up to one year.

SAS may agree to an **Absentee Acceptance** which, upon **payment of registration and tuition fees**, reserves an available seat for a child not yet attending SAS, giving siblings admissions priority.

Approval in either case must be obtained through the admissions office, at admissions@sas.edu.sg.

## **PAYMENT TERMS**

#### **NEW STUDENTS: CONFIRMATION PAYMENT**

A non-refundable payment of **\$5,500** is due within seven (7) days of accepting an admission offer. This confirmation payment secures the place for the student and will be applied to total school fees payable.

#### PAYMENT OF SCHOOL FEES

For new students, fees are due within thirty (30) days of invoicing. The school may require payment of all school fees at the time of admission, when deemed appropriate due to enrollment limits, waiting lists, or other factors. For returning students, the re-enrollment fee is due by March 1, and all other school fees must be paid by May 31. Failure to pay all school fees by the May 31 deadline will result in a late fee and may also result in the student losing the seat for the upcoming school year.

## **LATE FEES**

A late fee of \$500 will be imposed for all annual school fee payments received after the due date stated on the invoice (May 31 for returning students, thirty (30) days after invoicing for new students). School fee payments made after the stated due date will be accepted only if the admissions office determines that a space is still available for the child. A late fee of 10% will be added to late Interim Semester payments.

## PARTIAL PAYMENT PLANS

In certain circumstances, a partial payment plan may be available. Payment plans incur a \$250 fee per child to initiate and must be renewed annually. Penalties apply for any failed payments, as detailed in the individual plan. Email inquiries to schoolfees@sas.edu.sg.

#### **BENEFICIARY BANK: DBS BANK**

| Account Name: Singapore American School   | Bank Code: 7171      |
|---|----------------------|
| Bank Address: 12 Marina Boulevard #44-03 DBS Asia Central @ MBFC Tower 3 Singapore 018982 | Branch Code: 001     |
| Account Number: 001-016846-0  | Swift Code: DBSSSGSG |

### REFUND OF FEES

The refund policy is included in the student contract and is available on the school's website. Registration and facility fees are not prorated in the case of late entry or early withdrawal. Neither application fees nor re-enrollment fees paid for a given student may be transferred or applied to another student's account.

## **OUTSTANDING PAYMENTS**

Students with outstanding payments may have their school attendance privileges revoked by the school until such time as their accounts are current. If any payment remains due upon withdrawal from the school, no transcripts, transfers, or other records will be released until full payment is received.

#### QUESTIONS/COMMENTS

Questions or comments regarding billing may be addressed to the Chief Operating Officer, 40 Woodlands Street 41, Singapore 738547, or to schoolfees@sas.edu.sg, or by calling (65) 6363-3403.

# **TUITION AND FEE REFUND POLICY**

2019-20



## **REFUNDS OF SCHOOL FEES**

Refunds of school fees are based on the date of notification via completion of the online Withdrawal Form (found on the SAS Parent Portal under Withdrawal) and the schedules below.

#### I. Enrolled for/during first semester and withdrawing for first semester

| WITHDRAWAL NOTICE PROVIDED           |                   |                       |                       |                   |  |  |
|--------------------------------------|-------------------|-----------------------|-----------------------|-------------------|--|--|
| Fee Type                             | Before Jun 1,2019 | Jun 1 to Jun 30, 2019 | Jul 1 to Oct 15, 2019 | After Oct 15,2019 |  |  |
| App/Re-Enrollment Fee                | No refund*        | No refund*            | No refund*            | No refund*        |  |  |
| Registration Fee (new students only) | 100% refund       | 100% refund           | No refund             | No refund         |  |  |
| Annual Facility Fee                  | 100% refund       | No refund             | No refund             | No refund         |  |  |
| Annual Tuition Fee                   | 100% refund       | 50% refund            | 50% refund            | No refund         |  |  |

<sup>\*</sup>Except in the case of a student who is a Singapore citizen not being granted a Ministry of Education waiver.

#### II. Currently attending and withdrawing for second semester

| WITHDRAWAL NOTICE PROVIDED                  |            |           |  |  |  |
|---|------------|-----------|--|--|--|
| Fee Type By Oct 15, 2019 After Oct 15, 2019 |            |           |  |  |  |
| App/Re-Enrollment Fee                       | No refund  | No refund |  |  |  |
| Registration Fee (new students only)        | No refund  | No refund |  |  |  |
| Annual Facility Fee                         | No refund  | No refund |  |  |  |
| Annual Tuition Fee                          | 50% refund | No refund |  |  |  |

### III. Newly enrolled for second semester

| WITHDRAWAL NOTICE PROVIDED   |             |             |           |  |  |  |
|--|-------------|-------------|-----------|--|--|--|
| Fee Type By Oct 15, 2019 Oct 16 to Nov 30, 2019 After Nov 30, 2019 |             |             |           |  |  |  |
| Application Fee  | No refund   | No refund   | No refund |  |  |  |
| Registration Fee (new students only)                               | 100% refund | 100% refund | No refund |  |  |  |
| Annual Facility Fee  | 100% refund | 100% refund | No refund |  |  |  |
| Annual Tuition Fee   | 50% refund  | No refund   | No refund |  |  |  |

## PRORATION OF TUITION FEES FOR LATE ENROLLMENT

Annual tuition fees for late enrollment are payable according to the following schedule:

| ENROLLMENT WITHIN QUARTER | UNTIL        | UNTIL        | UNTIL        | UNTIL       |
|---------------------------|--------------|--------------|--------------|-------------|
|                           | OCT 11, 2019 | DEC 20, 2019 | Mar 20, 2020 | Jun 5, 2020 |
| Annual Tuition Fee        | 100%         | 75%          | 50%          | 25%         |

## PRORATION OF REGISTRATION AND FACILITIES FEES

The Registration and Facilities Fees are not prorated, regardless of enrollment or withdrawal date.