

SINGAPORE AMERICAN SCHOOL DIGITAL CITIZENSHIP AGREEMENT

Singapore American School believes that technology serves as a dynamic tool for learning that optimizes productivity, connectivity, collaboration, and creativity. Our goal in providing Internet access and digital devices to students is to promote educational excellence by facilitating innovation, communication, and collaboration. In order to meet our goal, users are expected to abide by and model the accepted Digital Citizenship Agreement, which includes but is not limited to:

RESPECT YOURSELF	PROTECT YOURSELF
<p>I will show respect for myself through my actions. I will select online names that are appropriate. I will consider the information and images that I post online. I will consider what personal information about my life, experiences, experimentation, or relationships I post and the impact that it will have on me in the future.</p>	<p>I will ensure that the information, images, and materials I post online will not put me at risk. I will not publish my personal details, contact details, or a schedule of my activities. I will report any attacks or inappropriate behavior directed at me. I will protect passwords, accounts, and resources. I will find a healthy balance between online and offline activity.</p>
RESPECT OTHERS	PROTECT OTHERS
<p>I will show respect to others. I will not use electronic mediums to flame, bully, harass, or stalk other people. I will show respect for other people in my choice of websites. I will not visit inappropriate sites. I will not abuse my rights of access and I will not enter other people's private spaces or areas.</p>	<p>I will protect others by not forwarding inappropriate materials or communications and not visiting inappropriate sites. I will protect others by reporting abuse.</p>
RESPECT INTELLECTUAL PROPERTY	PROTECT INTELLECTUAL PROPERTY
<p>I will make sure I have permission to use others intellectual property and I will properly cite the creator of the original work any time I use media from any source. I will use and abide by the fair use rules.</p>	<p>I will only use software and media others produce with their permission. I will use free and open source alternatives rather than pirating software. I will purchase, license, and register all software. I will purchase my music and media, and refrain from distributing these in a manner that violates their licenses. I will act with integrity.</p>
RESPECT PROPERTY	PROTECT PROPERTY
<p>I will respect the property of others including school IT property such as networks, hardware, software, or other user's files and data. This includes, but is not limited to, the creation, uploading, or downloading of computer viruses or other malicious software and abuse of bandwidth through the likes of peer-to-peer file sharing and multiplayer online gaming.</p>	<p>I will follow all SAS laptop use guidelines so that I am prepared to learn every day. This includes, but is not limited to, coming to school with a fully charged battery, carrying my laptop in the school approved case, not leaving my laptop unattended, and backing up my data on a regular basis.</p>

Please understand that communication systems and use of the school's networks should not be considered confidential and may be monitored by the school at any time to ensure reliability, integrity, security, and appropriate use. Use of peer-to-peer (P2P) file-sharing software, torrent downloads, and any other application that can be used to download illegal content and/or jeopardize Internet access for all members of the SAS community is unacceptable.

If the Digital Citizenship Agreement is not followed, and disciplinary actions are necessary, the process will follow the standard procedures outlined in the divisional student handbooks.

Student: I understand and will abide by the Singapore American School Digital Citizen Agreement.

Name _____ Signature _____ Date _____

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