SECTION 600 COMMUNITY RELATIONS AND COMMUNICATION

BP - 601 Communications and Involvement
Members of the school community are strongly encouraged to be well informed about their child’s education and participate in the programs and activities of the School. In order to encourage participation the Superintendent will strive to:

• ensure that access to information concerning programs and policies is available to all appropriate stakeholders;
• seek input from the members of the school community regarding new programs anticipated or in practice in the School;
• create and maintain an atmosphere where the involvement by members of the School community is welcomed;
• invite participation including School activities, classroom volunteerism, fundraising, mentoring, and feedback; and
• provide student information to parents regarding their program of study and individual student progress.

(Adopted Feb 16, 2015)

BP - 602 School-Based Organizations
The Superintendent may identify or develop organizations that support students and the SAS community that are beyond the scope of the core mission of the school. All School based organizations must comply with all Singapore laws and fall under the authority of Board policy and administrative regulations. The Superintendent will report to the Board purpose of these organizations and will periodically review their relevance, financial impact, contribution to the SAS community, and provisions for continuation.

(Adopted Feb 16, 2015)

BP - 603 Community Based Affiliations
The Superintendent may identify, partner with, and financially support community based organizations that serve students and the SAS community. This may include organizations that support athletics, activities, social development, or professional and community development. Any community-based affiliations must support the vision and mission of SAS, adhere to SAS values, and support SAS community members and students. All community-based organizations that are affiliated with SAS must comply with Singapore law and contribute to the positive reputation of SAS.

(Adopted Feb 16, 2015)

BP - 604 Complaints from the School Community
The School will have in place processes for a non-employee community member to place a complaint regarding programs, resources, administrative regulations, or Board policy, and are the responsibility of the Superintendent or designee. Any complaint from a member of the School community made to one or more Board members will be referred to the Superintendent for handling as appropriate.

*(Adopted Feb 16, 2015)*

**BP - 605 Complaints about School Personnel**

The Superintendent will have processes in place to provide feedback to SAS employees. Complaints about any teacher, administrator, or staff member are to be directed to the employee, then the employee’s supervisor. Unresolved issues can be escalated for resolution through SAS lines of responsibility. Final resolution is the responsibility of the Superintendent. Any complaint made to one or more Board members will be referred to the Superintendent for handling as appropriate. In the case of a complaint made against the Superintendent, the complaint will be referred to the Chair of the Board.

*(Adopted Feb 16, 2015)*

**BP - 606 SAS Expectations of Parent Conduct**

Parents at the Singapore American School are expected to conduct themselves in accordance with the school’s values reflected in the Statement of Community (reference [www.sas.edu.sg/SAS/About-Us/School_Board](http://www.sas.edu.sg/SAS/About-Us/School_Board)).

If a parent engages in disrespectful behavior toward another parent, teacher, administrator, staff member, or student, in connection with a matter involving the School, such conduct may be brought to the attention of the Superintendent. In the absence of a satisfactory resolution, the Superintendent may, at his or her discretion, exclude the offending parent and his/her family from the School and any School related event.

*(Adopted Feb 16, 2015)*